

Butte County AIR QUALITY MANAGEMENT DISTRICT

629 ENTLER, SUITE 15 CHICO, CALIFORNIA 95928
TELEPHONE: (530) 332-9400 FAX: (530) 332-9417

EMISSION REDUCTION CREDIT APPLICATION-STATIONARY SOURCE

1. APPLICATION TITLE and EVALUATION FEES:

Application Title or ID (optional): _____ Permit to Operate No.: _____

EVALUATION FEES: Fees will be assessed for the actual time to evaluate the application and will be invoiced at the time of Certificate of Emission Reduction Credit issuance. All fees are non-refundable.

NOTE: The application must be filed within 365 days after the equipment or activity has ceased operating.

2. CONTACT INFORMATION (PLEASE TYPE OR PRINT)

APPLICANT	Company/Owner/Grower Name:	Contact Person & Title:	
	Mailing Address:	Phone: () ____ - ____	Facsimile: () ____ - ____
	City, State, Zip:	E-Mail Address:	
PROPERTY OWNER	Name (if different than applicant):	Assessor's Parcel No(s):	
	Street Address:	E- Mail Address:	
	City, State, Zip:	Phone: () ____ - ____	Facsimile: () ____ - ____

If you wish to appoint a person to act on your behalf, please complete the following:

AUTHORIZED DESIGNEE	Name:	Title:	
	Street Address:	E-Mail Address:	
	City, State, Zip:	Phone: () ____ - ____	Facsimile: () ____ - ____

CERTIFICATE TO BE ISSUED TO *:	Name or Entity (If applicable):	Title:	
	Street Address:	E-Mail Address (if applicable):	
	City, State, Zip:	Phone: () ____ - ____	Facsimile: () ____ - ____

*If Certificate to be issued to multiple parties, please attached written instructions on the allocation of the split certificates.

3. Send Invoice to:

Applicant Property Owner Authorized Designee Other
(Specify) _____

Send copies of Certificate and correspondence to:

BCAQMD USE ONLY	RECEIPT NUMBER:	DATE RECEIVED:
AMOUNT RECEIVED:	APPLICATION NO:	

4. Please attach an emissions summary for each emissions unit documenting the baseline (historic) actual emissions, the proposed emissions, and the actual emission reductions by pollutant by calendar quarter using the previous two years of data. If the most recent data is not representative of historic operations, please consult District staff. For each emissions unit, clearly identify the name of the emissions unit and attach calculations supporting the summary, source of emission factors or rates, documentation of historical throughputs, hours of operation, miles driven or other parameters used determine the actual emission rates identifying the years the parameters occurred.

5. Please include a location map and plot plan of the facility site indicating the locations of each emissions unit subject of the application.

6. ***By signing, I/we hereby authorize the Butte County Air Quality Management District (District) to begin processing this application. I/we appoint the person named as the "Authorized Designee" above, if assigned, to act on my behalf in processing this application. I/we agree to pay any and all fees required by District Rules for receiving, processing and evaluating this application and for the issuance of any Certificate of Emission Reduction Credits(ERCs), including District costs incurred if the project is terminated or abandoned, or the application is denied.***

If not the legal property owner or if the legal property owner is anything other than the name of an individual, I/we represent that I/we have obtained the requisite legal authority to enter this agreement on behalf of property owner and to bind property owner to the terms and conditions of the ERC.

By signing, I/we agree also to indemnify, defend and hold the District harmless and free and clear from and against any liability, debt, obligation, claim, judgment, action, cause of action or cost or expense, of any amount and nature whatsoever, incurred by or imposed upon District as a result of, related to or in any way in connection with the District's issuance of an ERC certificate or with any activity of the District related to this application, pursuant to District Rule 503.

Name of Applicant (Print): _____ Title: _____

Signature: _____ Date: _____

...if multiple parties represented with application, please use space below for additional signatures....

Name of Applicant (Print): _____ Title: _____

Signature: _____ Date: _____

Name of Applicant (Print): _____ Title: _____

Signature: _____ Date: _____

Name of Applicant (Print): _____ Title: _____

Signature: _____ Date: _____

Stationary Source Emission Reduction Credit Application Instructions

General:

The most current version of District Rule 431- *Emission Reduction Credits and Banking* governs processing ERC applications. Whenever a person/company makes a real, quantifiable, surplus, permanent, and enforceable reduction in air emissions at a source within the jurisdiction of the Butte County Air Quality Management District (District), that person/company may obtain an Emission Reduction Credit (ERC or credit) from the District pursuant to applicable laws and regulations. **Per Rule 431, Section 12, the application must be filed within 365 days of the equipment or activity ceases operation.**

Application Form Instructions:

A separate application is required for each project. Space is provided if the applicant wishes to add a title or ID for each application for tracking purposes. The District will assign an application number to each application.

Evaluation Fee: Pursuant to Rule 503, the person requesting the District evaluate an ERC application shall pay for such services based upon the actual time expended by the DISTRICT staff in accordance with the hourly labor rate as set forth in Rule 509. Effective July 1, 2025, the current rate is \$108.45.

Applicant: The person or entity claiming the actual emission reductions.

Property Owner: The legal land owner of the parcel(s) that is the subject of the application.

Authorized Designee: Unless and until notified otherwise in writing, the District will consider the person who signed the application to be the agent for purposes of applying for, selling, transferring, or terminating an ERC. An authorized designee can be identified on the application or other written instructions. The District will direct all intermediary correspondence to the Authorized Designee on behalf of the applicant.

Certificate to be Issued to: The certificates will be issued to the entity listed. This name and contact information will also be listed in the District's ERC Registry. By default, the District will issue a single ERC certificate. If necessary, the District may be able to split the credits into multiple certificates, which may allow multiple landowners to sell their portion(s) of the credits separately. If the applicant(s) wants this option, please specify the percentage ownership for each person or entity. Each certificate bearer will be listed in our ERC registry and will be listed as the agent for the purposes of applying for, selling, transferring, or terminating an ERC.

Billing and Correspondence Recipients: Please check the boxes that apply for the individuals/entities to receive invoices and/ or other correspondence.

Emission Summary: In accordance with District Rule 431, for each emissions unit, please attach an emissions summary documenting the baseline (historic) actual emissions, the proposed emissions, and the actual emission reductions by pollutant by calendar quarter using the previous two years of data. Form 485 can be used to document the emission summary. If the most recent data is not representative of operations, then contact District staff to determine if two (2) consecutive years of the last five (5) years, are representative of normal operations. If the source has operated for less than two years, then one year may be used. If in operation for less than one year, then the baseline is zero. If the emissions unit is not in compliance with applicable rules and regulations, then the actual emissions shall be reduced to reflect levels that would have occurred if in compliance.

For each emissions unit, clearly identify the name of the emissions unit as noted in the current permit. Attach calculations supporting the summary and include:

- Source of emission factors or rates—some examples include actual source test data on the emissions unit, test data on a similar unit of the same make and model, manufacturer's emissions data, or EPA's AP-42.
- Documentation of historical throughputs, hours of operation, miles driven or other parameters used determine the actual emission rates identifying the years the parameters occurred. If documentation has not previously been submitted to the permit file, such as production data forms, include actual records to substantiate the data used to calculate emissions.

Map/Plot Plan: Please attach a map showing the location of the emission reduction project and a plot plan of the actual site showing the location of the emissions unit subject to the emissions reductions.

Signature Block: Please print name, title (Owner, President, etc), sign and date the application. If several individuals are represented by the application, the spaces below can be used for additional signatures. This form can also serve to allow the individuals to appoint an authorized designee to act on their behalf for future correspondence. A "wet" signature is required.